

## DITCHLING PARISH COUNCIL

Clerk :- Mrs Michelle Warner  
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02/05/2017

**You are summoned to the next Statutory Annual Council Meeting to be held in the Lower Hall, Ditchling Village Hall on Monday 8 May 2017 at 7.30pm**

Public Participation There will be a period set aside at the beginning of the meeting for the public to ask questions or make comments on items on the Agenda. Once the Meeting is in session there will be no further public participation.

*M Warner*

Clerk to the Council

### AGENDA

1. Election of Chairman of the Parish Council
2. Election of Vice Chairman & Financial Controller of the Parish Council
3. Appointment of Chairman of Grounds & Burials Committee
4. Appointment of Committee members: Finance Committee.
5. Appointment of representatives to serve for:  
Village Hall Management Committee, Ditchling Pavilion Club, The Oldland Windmill Trust, The Ditchling Society, The Ditchling Village Association, Lewes District Council of Local Councils (two representatives)
6. Declarations of Interest on any items on the Agenda must be declared and specified.
7. Apologies for absence
8. Minutes of the Council Meeting held on 24th April to be approved and signed
9. Neighbourhood Plan Green Space Policy
10. Planning Applications  
[9.1 SDNP/17/01697/FUL 68 Lewes Road Ditchling](#). Change of use of part of car show room to cafe and bike shop
11. The Annual Return of the Council
  - 11.1) To Approve the Annual Governance Statement
  - 11.2) To approve the Accounting Statements and sign the Annual Return
  - 11.3) To approve the Fixed Asset Register
  - 11.4) To note the Internal Auditors report and agree that the Internal Audit for 2016/17 had been effective.
  - 11.5) To appoint Hugh Barron as the Internal Auditor for the year 2017/18.
12. Parish Council staffing