

Ditchling Parish Council

Minutes of the Council Meeting held in the Old Meeting House on Tuesday, 28th October 2014 at 8pm.

Present D. McBeth in the Chair Mrs M. Bolton, Dr V. Ingham, Mrs. C. M. Robinson, A. T. Jones, M. Madden P. M. Smith, and the Clerk.

114. Minutes of the Special Council Meeting held on 14th October having been circulated, were taken as read, agreed as a correct record and signed by the Chairman.

Matters arising from Minutes dated 23rd September and 14th October.

115. Minute 93 Neighbourhood Plan It was noted that they had extended the analysis following the public showing of the results of the questionnaire, new groups were being sought, full details were available on the website.

116. Minute 94 suggested additional Car Park in Keymer Road It was noted that responses had been re land valuation and Landscape Ecological Assessment. It was agreed that the next stage would be to have a meeting of the sub group and to carry out a feasibility study.

117. Minute 95 Tree planting to commemorate First World War It was noted that this was in hand.

118. Minute 96 Yellow self closing gate on southern fence of children's Play area –It was noted that quotations have been received to repair/ replace the gate the cheapest being from the manufacturers for replacing internal parts £250, service the two other gates for £55 each site fee £96.50. It was agreed to accept the quotations.

119. Minute 97 Replacement of fence on both sides of the Burial Ground entrance from Lewes Road. It was noted that one quote had been received for the sum of £900.61 plus VAT. Although requests had been made for estimates from 4 other firms no other estimates had been received. It was agreed to approach another well known firm.

120. Minute 98 Fly problem in Ditchling 2012 & 2013 It was noted that some flies had been reported recently but the problem seems to have been resolved..

121. Minute 99 Boddington's Lane It was noted that this was now being dealt with by LDC, the Turner Dumbrell Foundation and possibly E.S.C.C.

122. Minute 100 Proposed changes to rural bus services It was noted that the results of the consultations was awaited.

123. Minute 101 Formal decision regarding the Sport England Grant. A verbal response had been received from the Insurance Company stating that the Council would need separate cover, details were awaited. The contractor had started work again following the bad weather.

124. Minute 102 Defibrillators. Further information received and circulated, Burgess Hill Lions Club wished to know where it would to be sited, they cost about £1270.50. The Club had helped install them in other villages. It was agreed to ask the Village Hall Trustees if it could be sited on the premises, possibly outside the main entrance, The Lions Club would also be informed and asked if they would be prepared to contribute towards the cost.

125. Minute 103 Speeding It was noted that there was no further information to date.

126. Minute 113 Bus shelter at St Georges Retreat Thee County Council had informed Tom Jones that the Parish Council was responsible for the maintenance of the shelters. It was noted that in January 2010 there was a request for an addition to the shelter, the Council responded that the shelter was a result of negotiation between the developer and the County Council, at no time was the Parish Council involved or taken any responsibility for its maintenance. It was also noted that Arnold Baker on Local Council Administration states "A local council or other authority may provide and maintain bus shelters at bus stops on land abutting bus routes for the use of intending passengers and may make arrangements with the bus operators or any other local authority for such provision and maintenance including agreements on the manner in which the cost is to be defrayed" It was agreed that this information would be sent to the County Council. It was agreed to inform the County Council that the Parish Council had not accepted responsibility for its maintenance.

127. Minute 110 (2) It was noted that E.S.C.C. had passed the damaged culvert fence to its structures team to arrange repairs.

128. Case No: SDNP/14/04595/FUL
Applicant: Mr K Rickard
Proposal: Erection of a rear extension, replacement of a double glazed timber extension and a new master suite within the loft space
Location: Three Beams, Lodge Hill Lane
No comment
129. LW/14/0791 St Georges Retreat Ditchling Road Ditchling Common
Advertisement Consent Application - Retention of two advertisement hoardings for a further three years for The Trustees Of The Charity The Order Of St Augustine.
It was agreed to object to the application as it was considered to be no longer necessary.
130. Case No: SDNP/14/05070/HOUS
Applicant: Mr & Mrs D Worrall
Proposal: Balcony to first floor bedroom with steps to rear garden
Location: 3 West Street
No comment.
131. Case No: SDNP/14/05120/HOUS
Case Officer: Sarah Sheath
Applicant: Mr & Mrs B Bayne
Proposal: Insertion of a rear dormer window
Location: 5 The Dymocks
It was agreed to recommend refusal of the application on the grounds that it was unneighbourly resulting in lack of privacy.
132. Finance matters
a) Checklist for Audit and Insurance. This would be available at the next statutory meeting.

b) Accounts for payment. The list had been circulated prior to the meeting, the invoices were approved for payment and the cheques signed by the D. McBeth and A.T. Jones

c) New Bank Mandate Six signatories required; any two to sign, there was insufficient space for four new signatories but P.M. Sith and Dr V. Ingham completed the form.

d) Grant of Exclusive Right Of Burial in favour of Mr Castle was signed.

e) Estimates The estimates meeting would take place on 11th November. The RPI was 2.3% which would affect the groundsman's wages from 1st October and the estimates for 2015/16. The Clerk's salary should have been increased by 1% from 1st April. It will be necessary to have a meeting of the new Finance Committee to discuss the figures prior to the meeting. This was arranged for 4th November.

f) Audit. This had been completed and details circulated. There was concern regarding the precept as the Auditor stated that this should have been in two parts as submitted by LDC, there was also a mistake in one figure which they corrected. It was noted that the precept figure was correct and that LDC had sent them the details as a precept and grant. This would be queried.
133. Clerk's report and correspondence
CPRE Details of an event called Getting around Lightly to be held on 8th November at St John's Church Hall Polegate from 10am. Find out about the proposals for the A27 and the future of transport in Sussex. This was noted.
134. Matters raised by Councillors.
Tom Jones The Post Office to discuss the options being proposed by the Post Office and the consequences of those options. The options are to become a Post Office Local or the retention of the Post office as a Community Post Office. It was agreed to support the Post Office and encourage people to sign the petition.
135. Lodge Hill Lane The Museum, parking and damage to the lamp standard, it was noted that the lamp standard although already leaning showed signs of impact and was leaning more.

136 Lewes District Council report. A.T. Jones

137. Written reports by representatives No written reports received to date.

Village Hall Management Committee – Mrs N Banfield

Ditchling Pavilion Club -Mrs C. M. Robinson.

The Ditchling Society –Mrs N Banfield

Ditchling Village Association – Mrs C.M. Robinson

Lewes District Association of Local Councils (two representatives) – D. Mc Beth and P. Smith.

138. Matters raised by Councillors for exchange of information only.

It was noted that the Chairman would be representing the Council at the Planning meeting when the Erection of an agricultural dwelling at Court Farm, Keymer Road, Ditchling was being recommended for approval.

Chairman **11th November 2014**

Ditchling Parish Council

Minutes of a meeting of the Finance Committee held in the Parish Office at 7pm on 4th November

Present D. McBeth in the Chair Mrs M. Bolton, Mrs. C. M. Robinson, A. T. Jones, P. M. Smith, and the Clerk also present Dr V. Ingham.

Apologies M. Madden

1. To consider matters requiring additional finance in 2015/16 from Committee Chairmen. It was agreed that A new heading should be added for the Planning application for a new Car Park and that a new heading should be added to the Grounds Committee to cover Pitch Maintenance.
2. To consider the figures for the budget for 2015/16 Draft figures had been circulated and were discussed, it was recommended by the Grounds Committee Chairman that the overall expenditure figure for the Grounds Committee should remain the same as the current year with an additional figure of £4000 for pitch maintenance. It was also agreed that £10,000 should be added to the General based on the written figure from a firm to put in the application together with the necessary reports etc.

Chairman **11th November 2014**